



**Gumdale State School
Parents and Citizens Association**

677 New Cleveland Road
P.O. Box 6, Gumdale QLD 4154
Email: pandc@gumdaless.eq.edu.au

Dear Parents and Carers

On behalf of the Parents and Citizens Association (P&C), we would like to welcome you and your family to Gumdale State School. We extend to you our hospitality and look forward to you joining us as a member of the P&C.

The P&C meetings provide an opportunity for parents and carers to meet and discuss school matters, organise fundraising activities, facilitate the provisions of the school canteen, the uniform shop and Gumdale Outside School Hours Care.

The principal attends each of the P&C meetings and reports on what is happening within the school. Meetings are held in the Resource Centre on either the second Tuesday or Thursday (3 meetings per semester) and we always welcome new members.

To keep up to date on P&C activities, you can attend meetings (reports and minutes are sent out to all members), read the newsletter that is shared via email, follow QSchools, follow Gumdale State School Parents & Citizens Facebook page, Instagram or alternatively contact the P&C via email pandc@gumdaless.eq.edu.au

The purpose of the Gumdale SS P&C is to support the needs of all students at the school. A large portion of our time has been spent fundraising, and many of the buildings, pathways, equipment, air conditioning and specialised equipment that your child will use, are a result of our past fundraising efforts.

A P&C membership form is included in this letter.

Yours sincerely,

Gumdale State School
P&C Executives



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Application for P&C Membership

Please complete and return to the P&C Secretary via the school office or email to secretary@gumdalesspc.org.au

Name: _____

Address: _____

Email address: _____

Home phone: _____

Mobile phone: _____

I am:

- a parent of a student attending the school
- a staff member of the school
- an adult interested in the school's welfare.

If you are an adult interested in the school's welfare, please provide:

Current Blue Card number: _____ Expiry: _____

If applicable, please provide details of your children who are students at Gumdale State School.

Name: _____ Class: _____

Name: _____ Class: _____

Name: _____ Class: _____

I am:

- applying for new membership
- a returning member.

I apply for membership of the Gumdale State School Parents and Citizens' Association and I undertake to:

- a) promote the interests of and facilitate the development and further improvement of the school and the good order and management of the school; and
- b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

Signature: _____ **Date:** ____/____/____

P&C Secretary Use

Date received: ____/____/____ Date accepted: ____/____/____

Secretary's signature: _____ Entered in P&C Register.



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Code of Conduct for P&C Associations

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- act in the best interest of the whole school community at all times
- act in compliance with the Constitution
- act and work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education's policies and procedures relevant to P&C Association operations
- conduct and present themselves in a professional manner and act ethically and with integrity at all times
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- represent all members of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy.

P&C members (including Executive Committee members) should also abide by all expectations outlined in the school's Parent and Community Code of Conduct if the school has one.

P&C Member Name: _____

P&C Member Signature: _____

Date: _____ / _____ / _____