



Gumdale State School P&C Tuckshop Ordering and Payment Policy

On the behalf of the members of Gumdale State School P&C we thank you for using our Tuck Shop service.

Please note the following:

Orders and Payments

- Orders and payments are accepted via Flexi-Schools and the 'paper bag' system.
- Without exception, orders and payment are due by 9.30am on the day of the order. Staff and volunteers are under instruction to not accept IOU's, credit or terms under any circumstances.

Forgotten lunches

Including circumstances outside the above *Orders & Payments Policy*

- If your child has accidently forgotten their lunch, the office staff will contact the parent/ caregivers to see if the lunch can be delivered to school.
- In the instance where delivery of the lunch cannot be made, healthy lunch items will be made available for the student from the tuck shop . The administration staff will make contact with the tuck shop convener to arrange .
- Parents will be invoiced directly. All amounts owing must be paid in full by close of business the following day.
- Please respect that the staff and volunteers at GSS are simply adopting policies and procedures as set down by the members of the Gumdale State School P&C.

Any feedback should be sent to secretary@gumdalesspc.org.au