



**Gumdale State School**  
**Parents and Citizens Association**  
677 New Cleveland Road  
PO Box 6, Gumdale QLD 4154  
Email: [pandc@gumdaless.eq.edu.au](mailto:pandc@gumdaless.eq.edu.au)

---

Dear Parents and Carers

On behalf of the Parents and Citizens Association (P&C), we would like to welcome you and your family to Gumdale State School. We extend to you our hospitality and look forward to you joining us as a member of the P&C.

The P&C meetings provide an opportunity for parents and carers to meet and discuss school matters, organise fundraising activities, facilitate the provisions of the school canteen and the uniform shop facilities.

The Principal attends each of the P&C meetings and reports on what is happening within the school. Meetings are held in the resource centre on either the second Tuesday or Thursday of each month and we always welcome new members.

To keep up to date on P&C activities, you can attend meetings (reports and minutes are sent out to all members), read the newsletter that is shared via email, follow QSchools, follow Gumdale State School Parents & Citizens Facebook page, twitter or alternatively contact the P&C via email [pandc@gumdaless.eq.edu.au](mailto:pandc@gumdaless.eq.edu.au)

The purpose of the Gumdale SS P&C is to support the needs of the students at the school. A large part of our time is spent fundraising, and many of the buildings, pathways, equipment and specialised equipment that your child will use, are a result of our fundraising efforts. A P&C membership form is included in this letter.

Yours sincerely,

Gumdale State School  
P&C Executives



**Gumdale State School**  
**Parents and Citizens Association**  
677 New Cleveland Road  
PO Box 6, Gumdale QLD 4154  
Email: [pandc@gumdaless.eq.edu.au](mailto:pandc@gumdaless.eq.edu.au)

## Application for P&C Membership

Please complete and return to the P&C Secretary via the school office or email to [secretary@gumdalesspc.org.au](mailto:secretary@gumdalesspc.org.au)

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Mobile:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Membership:**

- **New**
- **Renewal**

(Please circle)

**I am a:**

- **Parent/Caregiver**
- **Community Member (over 18 years) of Gumdale State School**
- **Staff Member**

(Please circle)

I agree to be bound by the constitution of the P&C and by all valid resolutions passed by the association.

I agree to work within the boundaries of the Education (General Provisions) Act 2006.

I agree to be bound by Education Queensland's Code of Conduct which includes the following:

- Personal Privacy – information obtained as a P&C representative MUST be considered confidential and treated accordingly
- Courtesy, respect, dignity and fairness will be observed at all times
- Discrimination against any person will not be tolerated (refer to Anti-Discrimination Act 1991)

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Completion of this form is a requirement of P&C's Queensland

P&C Secretary Use	
Date Received: _____	Date Accepted: _____
Secretary's Signature: _____	
Entered Into P&C Register <input type="checkbox"/>	



**Gumdale State School**  
**Parents and Citizens Association**  
677 New Cleveland Road  
PO Box 6, Gumdale QLD 4154  
Email: [pandc@gumdaless.eq.edu.au](mailto:pandc@gumdaless.eq.edu.au)

---

## **Code of Conduct**

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all member of our school community to work as a cohesive group in partnership with the school. The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of the P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of the P&C Association. The P&C Association members are to:

- Act in the best interest of the total school community at all times
- Conduct and present themselves in a professional manner and act ethically and with integrity at all times
- Act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- Remain objective and avoid personal bias at all times
- Engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair. Declare any conflicts of interest and not misuse their office to advance individual views or for personal gain.
- Make fair, transparent and consistent decisions
- Provide objective and independent advice
- Listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- Treat official information with care and use it only for the purpose for which it was collected and authorised
- Respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- Not use confidential or privileged information to further personal interests
- Be responsive to the requirements of the school community
- Seek to achieve excellence in educational outcomes for all students at the school
- Listen and respond to issues and concerns regarding strategy and policy
- Work within the boundaries of the Education (General Provisions) Act 2006, the Education (General Provisions) Regulation 2006 and the Department of Education, Training and Employment's policies and procedures relevant to P&C Association operations.