

# Excursion Permission Form – Digi Skates (Year 3-6)

**Please note:** All permission forms must be completed and **emailed** through by COB Wednesday 15<sup>th</sup> June to confirm your child’s position on the excursion. You **must** have a booking secured for this day via My Family Lounge to be successful with gaining a place on the excursion or on the waitlist. You will receive a confirmation email of placement within three (3) working days.

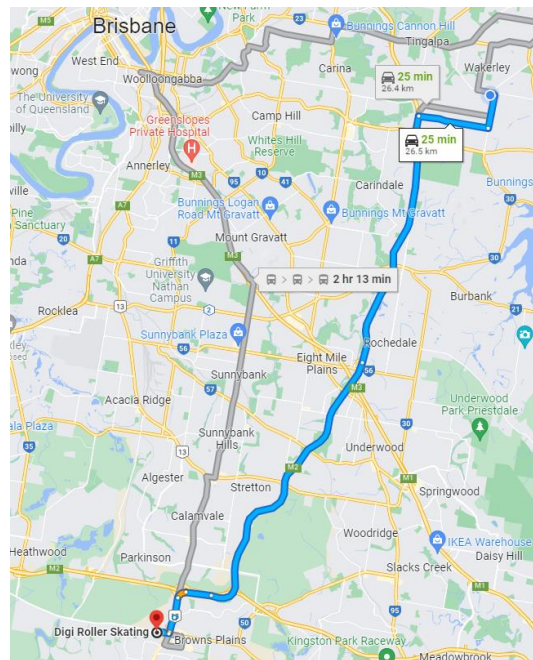
<b>Date of Proposed Excursion:</b>	Thursday 07th July 2022		
<b>Departure Time of Proposed Excursion:</b>	9:00AM	<b>Return Time of Proposed Excursion:</b>	3:30PM
<b>Is this a regular outing to be conducted at any time throughout the year?</b>	No		

<b>Reason the child is to be taken outside the service premises (including proposed activities)</b>	<p><b>Programmed excursion</b></p> <p>Children will enjoy skating with their friends, in a home-like environment. Educators will be on the rink to support children where needed. The group will break for lunch where they will be offered two (2) slices of pizza and cordial. They will return to the rink after lunch. Prior to departure, the children will receive a zooper dooper. <b>Programmed activity run time: 10:00am-2:30pm</b></p>
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<b>Pick up location and destination(s):</b>	<p><b>Service:</b> Gumdale State School – 677 New Cleveland Road, GUMDALE QLD</p> <p><b>Destination:</b> Digi Roller Skating – 40-44 Johnson Road, HILLCREST QLD</p>
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<b>Means of transport:</b>	<p>Brisbane Bus Lines (<i>seat-belted</i>) private bus</p> <p><b>Are there multiple means of transport?</b> No</p> <p><b>Total estimated travel time each way:</b> approx. 25 minutes</p>
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*Please see attached a map of the proposed route planned to be taken, please also note that this route may be modified without notification if deemed required by the bus driver on the day based on weather, traffic, and local incidents.*



**Anticipated number of children / adults involved in the excursion:**

**Children – 48                      Adults – 7**

**Educator:child ratio - 1:8**

<b>Requirements carried by staff:</b>		
<ul style="list-style-type: none"> <li>■ First aid kit</li> <li>■ Medication (<i>including emergency medication</i>), Action Plans &amp; Authority to Administer Forms</li> </ul>	<ul style="list-style-type: none"> <li>■ Mobile phone</li> <li>■ Sunscreen</li> <li>■ Excursion permission forms</li> </ul>	<ul style="list-style-type: none"> <li>■ Contact details for children</li> <li>■ Waterless handwash</li> <li>■ Contact details for adults</li> </ul>

**Where the signature is not of the parent/guardian the enrolment form must be checked to ensure the person providing permission is authorised to do so.**

<b>Planned Excursion:</b>	Digi Skates	<b>2022 Grade:</b>	YEAR 3 – YEAR 6
<b>Date of Proposed Excursion:</b>	Thursday 07th July 2022		
<b>Responsible Person and First Aider in charge during excursion:</b> Designated responsible person as per roster <b>Phone number for contacting staff on the excursion:</b> 0439 169 957 ( <i>SERVICE EXCURSION PHONE</i> ) <i>There will always be at least one person with full first aid qualifications on the excursion. The number of staff and volunteer adults will be dependent on the number of children participating.</i>			

**Parent/ Guardian's to Complete:**

I \_\_\_\_\_, (parent/guardian's name) give permission for my child **(one child per form)**, \_\_\_\_\_, to leave Gumdale OSHC premises to attend the planned excursion to the location listed for the purposes of enhancing their learning and connection to the local community. I acknowledge the below agreements, and understand that without these items, my child may not be able to participate in the excursion.

1. I understand that my child must have **enclosed joggers, sun safe clothing and a water bottle to participate. Children must also have appropriate sun safe swimwear, and a towel where needed. A change of clothes is also advised.**
2. I understand any **medications** that are required to be administered on the day of the excursion will require a medication form to be completed and given along with the medication, to the nominated person in charge on the day of the excursion.
3. I understand that my child **cannot bring money** on the excursion with the intent to spend it.
4. I understand that a **risk assessment** has been prepared and is available upon request, in addition to service excursion/ transportation policies.
5. I confirm that the **contact details**, including all emergency contact details, listed on my child's enrolment form are up to date and can be contacted in an emergency.
6. I understand that there will be **two (2) pieces of pizza pre-ordered** for my child and I confirm that the below is my child's choice. **You can only select one option.**

Pizza Choice:

Ham &amp; Cheese

BBQ Beef

Cheese

I confirm that I have made a booking via My Family Lounge for this day. Without a booking for this day, I understand that this permission form is **null and void.**

Signature of parent/guardian/authorised person: \_\_\_\_\_

Main emergency contact number: \_\_\_\_\_

Date: \_\_\_\_\_

**Office Use Only** Permission Form received \_\_\_/\_\_\_/22 Day booking confirmed Confirmation sent Waitlisted

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